



**Policy Name:** USAV Quality Control Policy

**Date of Issuance:** 3/18/2025

**Policy Owner:** USAV Safe Sport Department

**Purpose:**

USA Volleyball is committed to the safety and well-being of athletes and participants, as defined by the SafeSport Code for the Olympic and Paralympic Movements (“the Code”). The Code is administered by the U.S. Center for SafeSport (“the Center”) and determines that the United States Olympic & Paralympic Committee (“USOPC”), National Governing Bodies (“NGBs”), in this instance USA Volleyball (“USAV”), and Local Affiliated Organizations (“LAO(s)”) must comply, in all respects, with the policies and procedures prescribed in the Code, and shall be deemed to have incorporated the provisions into their relevant policies.

In accordance with the Code, the Center retains the authority to complete regular and random audits of USAV and its LAOs or in USAV’s case, its Regional Volleyball Associations (“Regions”) and will do so objectively to evaluate adherence and level of compliance to prescribed standards and requirements. The Center intends for these audits to generate feedback that will help USAV and its Regions reinforce an operational structure and sport environment that supports athlete safety and well-being.

This policy applies to all members of USAV/Regions and is intended to provide direction on achieving compliance with the audit standards and requirements set forth by the Center. The provisions detailed herein specifically define the processes utilized by USAV/Regions to implement a Quality Control System for USAV/Regions sanctioned events.

**Definitions:**

- I. “Adult Participants” are defined as those individual Participants who are eighteen years of age or older.
- II. “Independent Contractors” are defined as those individuals or companies signed with valid independent contracts to participate in USAV Events.
- III. “Medical Personnel” is defined as all individuals or companies participating in USAV Events in a professional medical capacity such as physicians, athletic trainers, and other licensed medical professionals.

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- IV. “Participants” are defined as coaches, athletes, officials, Medical Personnel, Independent Contractors, Event staff, volunteers, Routine Vendors, and chaperones involved with USAV.
- V. “Routine Vendors” are defined as those people who will regularly and/or frequently participate in USAV Events such as certain independent contractors, sponsors, web-streaming companies, regular media reporters, and photographers.
- VI. “USAV Events” or “Event(s)” are defined as any Event sanctioned by USAV including those Events operated by USAV Regions.
- VII. “USAV Operated Event(s)” are defined as those Events whereby the USAV National office controls the Event operational elements such as ticketing, staffing, and other operational elements.

### **Policy Statement:**

#### I. Participant Event Registration

##### A. **USAV Membership Registration**

1. All Participants must be registered members of USAV. All USAV National staff and Board of Directors as well as Region, staff and Board of Directors must also have valid USAV membership.
2. Participants register for a USAV membership, based on their role at an Event, through USAV’s current member management system (“MMS”). Once registration is initiated, a member profile is created in the MMS that records essential Participant information including, but not limited to, name, date of birth, email, and last known address. The MMS then automatically applies credential requirements to the member profile based on the type of membership purchased. Such membership requirements must be completed before a Participant is able to complete registration.
3. Depending on the type of Participant, the MMS will verify that the Participant has the correct credentials. A Participant will only be able to complete registration if all required credentials are recorded as completed in the MMS. The credentials to be verified include, but are not limited to:
  - i. Mandatory SafeSport training certification, i.e., Core, Refresher 1, 2, or 3, Medical Personnel; and,
  - ii. USAV approved background screening

4. All Participants who register as members of USAV are also automatically checked against the Organizational Exclusion List (referenced internally as the USAV Suspended Membership List) in the MMS.

**B. USAV Operated Events Registration**

1. Event staff will submit a complete list of all Adult Participants for the Event to the USAV Membership Department that will include Event staff, Independent Contractors, Routine Vendors, and Medical Personnel, to be verified for eligibility.
2. All Adult Participants who are required to be but have not completed SafeSport training and USAV background screening requirements, will be flagged on the Event team roster(s). Once flagged, the identified Adult Participant will be unable to register and will need to liaise with USAV Membership Department to complete the missing credential requirement.
3. Players, coaches, and other rostered staff are verified as eligible to participate through the MMS or Event management system rosters. The Event management systems have their own checks in place to verify eligibility requirements.
4. The USAV Officials Department will use Event system processes to verify eligibility before officials are assigned to work at an Event.
5. For Participants to complete an Event registration, all credentials must be verified in the MMS, and the Participant list cross-referenced against USAV's Suspended Membership List. Once these requirements are satisfied, the MMS will "allow" that member to register/roster through an Event rostering system.
6. If an Event roster system is not integrated with the MMS, USAV staff members will manually verify a Participant's eligibility prior to participation in an Event.
7. The USAV Safe Sport Manager, USAV Safe Sport Education & Training Specialist, or USAV designee shall be given access to the Event Adult Participant list and assist with last-minute verification of those Adult Participants who have not yet cleared eligibility. If an Adult Participant has not satisfied the prescribed eligibility requirements, the USAV Membership Department or USAV Safe Sport Department will notify the USAV Events Department and the individual, that they are not eligible to participate in the Event.
8. Regions will develop their own processes for the eligibility of Participants as listed above with regards to Region Events.

**C. Day of USAV Operated Event Verification/Registration**

1. For indoor Events that permit day of Event registration, a player, coach, or official will initiate their registration process at the event check-in facility. The Participant must give their name and MMS identification to check-in with staff. These identifiers are then used to verify that the Participant has completed all prescribed credential requirements. If credentialing requirements have been completed, they are deemed eligible to participate and rostered through one of the event rostering systems. If not completed, the person is unable to enter the Event as a credentialed person and would be required to complete the missing credential(s) before being deemed eligible to participate. Day of Event registered Participants shall be provided a copy of any and all necessary Event communications in writing, verbally, or by directing the Participant to the Event website.
2. For indoor Events that prohibit day of Event registration, registration/rostering must be completed prior to the Event according to Event deadlines. Any Participants added after roster deadlines need to be verified as eligible to participate before they are added to a roster. All Event communications will have been provided to Participants in advance of the Event.
3. For beach Events, if a Participant can be verified as eligible on the day of competition, they can participate in the Event. The last day to register is usually a week before the Event begins to facilitate Participants receiving all official Event communications. Day of Event registered Participants shall be provided a copy of any and all necessary Event communications in writing, verbally, or by directing the Participant to the Event website.
4. For both indoor and beach Events, all routine Vendors, Independent Contractors, and volunteers are checked for credentials prior to the start of the Event and upon entry each Event day. This verification is done through the MMS, an Event roster system at the official registration desk, or with check-in facility staff. If the person does not have all the required credentials, the person is unable to enter the Event as a credentialed person and would be required to complete the missing credential(s) before being allowed to participate.
5. All USAV members that register on the day of the Event will be rostered through the MMS to ensure all credential requirements are met. If they are not, they will be prohibited from rostering/registering for the Event until the requirements are met.
6. All Routine Vendors, Independent Contractors and other Event personnel that register on the day of the Event, and have not previously completed credential

requirements, MUST be checked against the USAV Suspended Membership List before being allowed entry into the Event.

**D. Non-USAV Members Registration**

1. Some USAV/Region Events utilize or allow non-Routine Vendors to attend or perform duties at an Event. These people are generally not required to become members of USAV and therefore do not need to be SafeSport trained. A non-Routine Vendor is one who infrequently participates in Events during the season.
2. However, individuals who are not USAV members must be checked against the USAV Suspended Membership List and need to be provided with a copy of the MAAPP and How to Report misconduct.
3. The lead person in charge of Event personnel will provide a list of employees to the Event director prior to the Event. If there are last minute substitutions of a non-Routine Vendor, the lead person must notify the Event director of this personnel change, so the Event director can check the substitute against the USAV Suspended Membership List. If it is discovered a substitute is on the banned list but has been allowed to work during the Event, that person must be reported to the Center.
4. All Event Independent Contractors, regardless of their primary function, should have a full USAV background screen and SafeSport training completed prior to working at the Event. Independent Contractors who have completed these credential requirements may work either as a ticketing/admissions agent or perform duties in other venue areas as needed.
5. Independent Contractors who are identified at the last minute, and unable to obtain a USAV background screening or complete SafeSport training prior to the start of an Event, may work as a ticketing or admissions agent, and assist with spectator/coach scanning, but may not provide services within any other area of the Event.

**E. Requirements for Ticketing/Admission Agents**

1. The use of temporary staffing agencies or security services as ticketing/admissions agents can be used to provide spectator and coach QR code scanning functions. These individuals perform services outside the area of play and do not have authority over or frequent contact with minor athletes. Any interaction is incidental, infrequent, observable interruptible, and limited as the minor athletes quickly enter and exit “athlete only” designated lines. Athletes

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are not scanned in but enter in large teams unobstructed from entering and exiting the area of play.

2. Personnel used solely as ticketing or admissions agents are not required to obtain membership with USAV or be SafeSport trained.

### II. Event check-in

1. Event check-in is conducted the day before the start of play for indoor USAV Operated Events and the day-of for beach USAV Operated Events, prior to the Event commencing. At these check-ins, all registered Participants are given their verified credentials.
2. Officials and Event workers must report to the Event check-in facility where they will receive their credentials and a lanyard to wear on their neck. This allows them access to the Event.
3. At indoor Events, for coaches to be allowed to enter the tournament space, they are given a QR Code. To receive the QR code, coaches will receive an email to their registered email on the roster. In this email, coaches are given directions on how to receive the QR code. On the first day of the Event, they must present this QR code to be scanned and must provide a photo ID. If the name on the scanner matches their photo ID, they are allowed into the playing area. Following the first day, coaches may receive a subsequent credentialing form allowing them access in and out of the Event, ex., a wristband or lanyard.
4. For beach Events, the coaches must check in at the beginning of each day of competition. They must present a photo ID to verify their information. They are then handed credentials to wear around their neck and given a colored wristband to be worn so they can be identified easily on the beach sidelines.
5. Regions shall establish their own check-in process for Events.

### III. USAV Suspended Membership List

1. The USAV Suspended Membership List includes any individual that has been excluded from USAV participation. These exclusions include being deemed ineligible or suspended and are recorded as a misconduct suspension in the individual's MMS profile. All suspensions have notes attached that state the reason for the suspension and an end date if known. Once a misconduct suspension is applied to a member profile, they are automatically restricted from registering for any type of Event. This function allows Event organizers to access suspended member profiles if any excluded individual attempts to register the day of an Event.

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2. If a Participant is currently on a U.S. Center for SafeSport Jurisdictional Hold, USAV will apply a misconduct suspension to their MMS profile. The person will be advised to contact the Center regarding the Jurisdictional Hold if they attempt to register for an Event.
3. When the Center, USAV, or Region institutes a misconduct suspension, the USAV Safe Sport manager or designee will be notified, who shall do the following:
  - a. Enter the suspension on the member's MMS profile.
  - b. Send an email to USAV website manager for inclusion on the USAV Suspended Members webpage, with copy to the following USAV departments or individuals:
    - i. Finance
    - ii. Membership
    - iii. General Counsel
  - c. Place the suspension on the USA Volleyball Suspended Members Excel Spreadsheet.
4. When USAV's Finance Department is notified of a suspension, a representative of that Department will enter the suspension into the ticketing system to prevent the individual from purchasing tickets for USAV Operated Events. If a ticket purchaser is flagged as potentially suspended, USAV staff will refer to the USAV Suspended member's webpage and the MMS to determine eligibility. If the member is ineligible to participate, USAV staff will verify the person's identity to confirm if the purchaser is the suspended member.
5. USAV's Membership Department will ensure Event rostering systems also remove eligibility for the individual.
6. Regions will institute their own procedures for restricting ticket purchases of suspended and ineligible individuals.
7. Suspended and ineligible individuals can be checked against the U.S. Center for SafeSport Centralized Disciplinary Database (CDD) at the following link:  
[Centralized Disciplinary Database | U.S. Center for SafeSport \(uscenterforsafesport.org\)](https://uscenterforsafesport.org)
8. And, checked against USAV's Suspended Membership List at the below link:  
[Suspended - USA Volleyball](#)
9. Ineligible, suspended, and Jurisdictional Hold members are not allowed to attend USAV Events as a spectator.

IV. MAAPP Communication

1. Event organizers must provide direct communication (by email or newsletter within 30 days prior to the start of an Event) to all Event Participants informing them of MAAPP requirements and how to report alleged sexual, physical, and emotional misconduct as well as violations of the MAAPP.
2. Event organizers will provide direct communication, prior to an Event start, of the MAAPP and reporting mechanisms to any same-day Event participants that did not receive them previously by email or newsletter. This can be achieved by providing the MAAPP communication at the registration desk.
3. Event organizers should place signage around the Event about MAAPP requirements and how to report violations.
4. Event organizers should discuss MAAPP requirements in meetings with Adult Participants, including any pre-Event meetings.

V. Reporting Requirements

1. The Reporting of misconduct will be communicated to all Event Participants. Event organizers will include the following language in their communications to all Event Participants:

The U.S. Center for SafeSport has exclusive jurisdiction over allegations of Sexual Misconduct. If you are reporting sexual misconduct please click the following link to report directly to the U.S. Center for SafeSport.

[Report a Concern | U.S. Center for SafeSport \(uscenterforsafesport.org\)](https://www.uscenterforsafesport.org)

To report any other form of Misconduct including Physical and Emotional misconduct (such as bullying, hazing harassment), retaliation, violations of the MAAPP, or any other violations of the SafeSport Code, you may file a concern with USA Volleyball at the following link:

[USAV Incident Reporting Form \(formsite.com\)](https://formsite.com)

USA Volleyball is required on an annual basis to communicate with all participants the Minor Athlete Abuse Prevention Policy (MAAPP) and How to Report misconduct. The Center created a shortened version of the MAAPP called MAAPP at a Glance which captures the key components of the MAAPP. If you wish to read the full MAAPP, please click on the second link below.

2025 [MAAPP at a Glance](#)

2025 [Full MAAPP](#)



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All adult participants of USA Volleyball are mandatory reporters of abuse.

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To report any other form of Misconduct including Physical and Emotional misconduct (such as bullying, hazing harassment), retaliation, violations of the MAAPP, or any other violations of the SafeSport Code, you may file a concern with USA Volleyball at the following link:

[USAV Incident Reporting Form \(formsite.com\)](https://formsite.com)

### VI. Approved Pre-Event Meeting Language

1. Event Organizers will be provided with the following approved language for use at any and all pre-Event meetings:

“USA Volleyball complies with SafeSport abuse prevention initiatives to prevent sexual, emotional and physical abuse in sport. Please remember all one-on-one interactions with minors must be observable and interruptible. You have been provided with a copy of the MAAPP at a Glance, which is the applicable abuse prevention policy. Should you become aware of abuse, observe abuse, or if abuse is reported to you, please use the link on the USA Volleyball website or the QR code posted on signs at this event to report misconduct.”

### VII. Distribution and Attachments

This policy is emailed to Event directors for all USAV/Region sanctioned Events at least once every volleyball membership cycle, with the below listed attachments:

- i. MAAPP at a Glance (and a link to the full MAAPP)
- ii. How to Report Flyer
- iii. U.S. Center for SafeSport Compliance Success Resources Document

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